### **Privacy Policy**

#### 1. Generalities

This Privacy Policy (policy of personal data processing) is made in accordance with the requirements of the Federal law of 27.07.2006. Nº152-FZ "On personal data" and defines the procedure for processing personal data and measures to ensure the security of personal data of the Sadovsky Institute of Geospheres Dynamics of Russian Academy of Sciences (hereinafter - the Operator).

1.1. The operator sets as its most important goal and conditions for the implementation of its activities the observance of human and civil rights and freedoms in the processing of personal data, including the protection of rights to privacy, personal and family secrets.

1.2. This policy of the Operator regarding the processing of personal data (hereinafter - Policy) applies to all information that the Operator may obtain about visitors to the website: <a href="http://conf2022.idg.ras.ru">http://conf2022.idg.ras.ru</a>.

#### 2. Basic concepts used in the Policy

- 2.1. Automated processing of personal data processing of personal data using computer technology;
- 2.2. Blocking of personal data-temporary termination of processing of personal data (except for cases when processing is necessary to clarify personal data);
- 2.3. Website a set of graphic and information materials, as well as computer programs and databases that ensure their availability on the Internet at the network address http://conf2022.idg.ras.ru;
- 2.4. Information system of personal data a set of personal data contained in databases, and ensuring their processing of information technology and technical means;
- 2.5. Depersonalization of personal data actions, as a result of which it is impossible to determine without the use of additional information the ownership of personal data to a specific User or other subject of personal data;
- 2.6. Processing of personal data any action (operation) or a set of actions (operations) performed using automation or without the use of such means with personal data, including collection, recording, systematization, accumulation, storage, clarification (update, change), extraction, use, transfer (distribution, provision, access), depersonalization, blocking, deletion, destruction of personal data;
- 2.7. Operator a state body, municipal body, legal or natural person, independently or jointly with other persons organizing and (or) carrying out the processing of personal data, as well as determining the purpose of processing personal data, the composition of personal data to be processed, actions (operations) performed with personal data;

- 2.8. Personal data any information relating directly or indirectly to a particular or identifiable User of the website <a href="http://conf2022.idg.ras.ru">http://conf2022.idg.ras.ru</a>;
- 2.9. User-any visitor to the website <a href="http://conf2022.idg.ras.ru">http://conf2022.idg.ras.ru</a>;
- 2.10. Provision of personal data-actions aimed at disclosure of personal data to a certain person or a certain circle of persons;
- 2.11. Distribution of personal data any actions aimed at disclosure of personal data to an indefinite circle of persons (transfer of personal data) or at acquaintance with personal data of an unlimited number of persons, including disclosure of personal data in the media, placement in information and telecommunication networks or provision of access to personal data in any other way;
- 2.12. Cross-border transfer of personal data transfer of personal data to the territory of a foreign state to the authority of a foreign state, a foreign individual or a foreign legal entity;
- 2.13. Destruction of personal data any actions as a result of which personal data are destroyed irrevocably with the inability to further restore the content of personal data in the information system of personal data and (or) as a result of which the material carriers of personal data are destroyed.

#### 3. The operator may process the following personal data of the User

- 3.1. Surname, name, patronymic;
- 3.2. Email address;
- 3.3. Phone number;
- 3.4. Information about education, profession, specialty and qualification, details of education documents;
- 3.5. Position and place of work;
- 3.6. Also on the website, the collection and processing of anonymous data about visitors (including "cookies") through the services of Internet statistics (Yandex Metric and Google Analytics and others).
- 3.7. The above-mentioned data in the text of the Policy are United by the General concept of Personal data.

#### 4. Purposes of personal data processing

- 4.1. The purpose of processing the User's personal data is to inform the User by sending e-mail; release of printed materials, the author of which is the
- 4.2. The Operator also has the right to send the user notifications about new products and services, special offers and various events. The user can always unsubscribe from receiving informational messages by sending the Operator a letter to the e-mail address danilova.tv@bk.ru marked "Opt-out of notifications of new products and services and special offers."

4.3. Depersonalized User data collected through Internet statistics services are used to collect information about Users 'actions on the site, improve the quality of the site and its content.

#### 5. Legal basis of personal data processing

- 5.1. The operator processes the personal data of the User only in case of their filling and/or sending by the User via a special form on the website <a href="http://conf2022.idg.ras.ru">http://conf2022.idg.ras.ru</a>. Filling by submitting forms and / or personal data to the Operator, the User agrees to this Policy.
- 5.2. The operator processes impersonal data about the User if it is allowed in the settings of the user's browser (saving files is enabled "cookie" and the use of JavaScript technology).

# 6. Procedure for collection, storage, transfer and other types of personal data processing

The security of personal data processed by the Operator is ensured by the implementation of legal, organizational and technical measures necessary to fully comply with the requirements of the current legislation in the field of personal data protection.

- 6.1. The operator ensures the safety of personal data and takes all possible measures to prevent access to personal data of unauthorized persons.
- 6.2. The User's personal data will never, under any circumstances, be transferred to third parties, except for cases related to the implementation of the current legislation.
- 6.3. In case of revealing inaccuracies in personal data, the User can update them independently by sending a notification to the Operator's e mail Address danilova.tv@bk.ru marked "Updating of personal data".
- 6.4. The term of processing of personal data is unlimited. The user may at any time withdraw his consent to the processing of personal data by sending a notification to the Operator via e-mail to the Operator's e-mail: danilova.tv@bk.ru marked "Withdrawal of consent to the processing of personal data".

#### 7. Cross-border transfer of personal data

- 7.1. The operator is obliged to make sure that the foreign state, on the territory of which the transfer of personal data is supposed to be carried out, provides reliable protection of the rights of subjects of personal data before the start of the cross-border transfer of personal data.
- 7.2. Cross-border transfer of personal data in the territory of foreign States that do not meet the above requirements can be carried out only if the personal data subject agrees in writing to cross-border transfer of his personal data and/or the execution of the contract, to which the personal data subject is a party.

## 8. Final provision

- 8.1. The user can get any clarifications on issues of interest relating to the processing of his / her personal data by contacting the Operator via e-mail danilova.tv@bk.ru ahhh!
- 8.2. This document will reflect any changes in the policy of personal data processing by the Operator. The policy is valid indefinitely until it is replaced by a new version.
- 8.3. The current version Policy for free access located on the Internet at http://conf2022.idg.ras.ru/register.